

AC&N EDUCATION CENTRE
Equality and Diversity Policy

ACN_EDP02

AC&N EDUCATION CENTRE is committed to a policy of equality of opportunity in all aspects of its operations and practices. We are committed to ensuring everyone using our services is treated fairly, with respect and dignity and in accordance with current Turkish equality and diversity legislation.

All AC&N EDUCATION CENTRE staff are required to fully support this equality and diversity policy.

AC&N EDUCATION CENTRE is committed to the prevention of discrimination and actively promotes equality and diversity in access and entitlement to its qualifications and services regardless of gender, age, race, nationality, marital status, religion, belief or disability.

Discrimination in the context referred to in this policy may take many forms including but not limited to the following:

- Offensive or hostile treatment of an individual on the grounds of any of the above grounds
- Verbal or physical abuse on the grounds of any of the above grounds
- Displaying overtly offensive material, either written or visual
- Unacceptable behaviour which fails to take into account the needs or rights of others.
- Criticising and denigrating individual practices
- Indirect discrimination; for example, holding examinations on a day on which candidates from a certain religion are unable to attend.

AC&N EDUCATION CENTRE will meet its commitments in this policy by ensuring its teaching and learning programmes and support services for learners:

- Are available to everyone who can achieve the required standard
- Are free from barriers which restrict access and progression
- Are free from direct or indirect discrimination with regards to gender, age, race, nationality, marital status, religion, belief or disability
- Accommodate, where reasonable to do so, the particular requirements of an individual learner, including those who may require special consideration to undertake assessment

- Are supported by documents and promotional materials that are easily understood and do not reflect stereotype or bias and reflect the diversity of our learners
- Are quality assured using processes that are fair and transparent.

To ensure this policy is understood and supported AC&N EDUCATION CENTRE will:

- Issue a copy to all staff and learners and ensure a copy is made available on the public website
- Organise training and briefings for staff on a regular basis and as and when required
- Include the principles of the policy in all other policy development and practice including all supporting guidance and services for learners
- Review and monitor the effectiveness of this policy and improve it where required.

AC&N EDUCATION CENTRE is made fully aware of the need for this policy and it forms part of their written contract with NCC Education. It is also referred to in the application and documents which need to be completed to become a Centre.

AC&N EDUCATION CENTRE will endeavour to respond promptly and efficiently in the event of a member of staff or learner reporting an incidence of inequality or discrimination. All questions or suspected breaches of this policy should be referred to **Prof. Dr. Aşkın ASAN** (Head of Center) in the following ways:

By email: askinasan@foundatondiploma.org.tr

By post: MERKEZ MAHALLESİ KÂĞITHANE CAD. NO: 5 Y-BLOK KAT:5 NO: 85, KAĞITHANE, İSTANBUL / TURKEY

By phone: +90 530 201 99 11

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